

**Regular Meeting of the Board of Trustees
Muscatine Art Center
September 16, 2010**

Present: Jan Henderson, Jennifer Conard, Mark Huddleston, David Meloy and Becky Wichers.

Absent: Doug Krieger, Caren Luke, Tom Spread and Jeffrey Stone.

Staff: Barb Christensen

Acting President, David Meloy, opened the meeting.

Visitors: None present.

Minutes: It was moved by Mark Huddleston, seconded by Jennifer Conard to approve the minutes of the August 18, 2010 regular meeting as presented. Motion carried.

Bills: It was moved by Mark Huddleston, seconded by Becky Wichers to approve for payment monthly bills totaling \$8,884.98. Motion Carried. Mark Huddleston and Becky Wichers signed the Schedule of Bills by Fund and the Monthly Log of Credit Card Expenditures.

COMMITTEE REPORTS

Collections: No report

Building & Grounds: Mark Huddleston reported.

- 1) **United Way Day of Caring** volunteers from HON Geneva Plant and Holiday Inn did a great job cleaning up the grounds.
- 2) **Jayne house** property cleared and ready for Parks & Recreation to seed.
- 3) **Security/Fire Alarm System Update** - The security system is 99 percent installed and staff will be scheduled for training.

Finance & Budget: Barb Christensen reported for Caren Luke

- 1) **Monthly Financials** – The August monthly financial reports were not received
- 2) **Support Foundation Budget (Month Ended August 31, 2010)** – Listed under “Exhibition - City of Muscatine Payroll” an expense of \$12,419.35 is for Andy Tabor and Virginia Cooper wages.

Long Range Planning: No report.

Personnel: Barb Christensen reported.

- 1) **Sue Muir**, retired teacher and volunteer at the Art Center, is the new part time employee working every other Saturday. Sue and Katie Doherty are filling the hours created by the resignation of Deidre Pearson.

Program/Publicity: Barb Christensen reported for David Meloy.

- 1) **Springs Sprockets and Pulleys coffee mugs** are available for purchase for \$6.00 at the Art Center.
- 2) **Springs Sprockets and Pulleys** exhibit extended through January 9, 2011.
- 3) **Sunday with Santa** will be a separate event this year on November 14, 2010 from 1:00 – 5:00 pm.
- 4) **The Friends Festival of Wreaths** in the mansion on Saturday, November 20, 2010, will include wine tasting stations by Wine Nutz.
- 5) **Festival of Wreaths' Auction** idea presented. It has been proposed to auction off a sit down dinner for 6-8 people. The after-hours dinner, hosted by the Art Center staff, will be served in either the music room or dining room. Following discussion, the Board approved going forward with the fundraiser.
- 6) **4-H Show** will be on view during the month of October in the Musser Mansion Gallery.

Directors Report: Barb Christensen reported.

- 1) **Japanese Garden Wedding fees and deposits** discussed. Due to issues that have arisen this summer, there has been a discussion to raise the deposit and garden rental fees to compensate for additional clean up work by the Art Center staff. No definitive revised amounts discussed.

Unfinished Business: David Meloy reported.

- 1) **David Eckhardt Estate.** Attorney Bill Hargrafen provided documents for signature. David Meloy will go over the documents with Tom Spread before signing.

New Business:

- 1) **2010-2011 Committee Assignment** questions raised and Barb Christensen will review the list. If necessary, a new list of committee assignments will be distributed at the next meeting.

ADJOURN: There being no further business, it was moved by Jennifer Conard and seconded by Becky Wichers. Motion carried.

Respectfully submitted,

Jan Henderson, Secretary

DIRECTOR'S REPORT
For the month of July 2010
August 19, 2010

Total number of visitors for August 2010
2177

Total number of visitors for August 2009
997

Total number of visitors Year-to-Date 2010
21864

Total number of visitors Year-to-Date 2009
13107

All figures include outreach program participants

EXHIBITIONS (in the month of July)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

June 26, 2010 – September 2010

The Art of David Hockney from the collection of Robert Reinsager

EXHIBITIONS (currently on view – August)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

June 26, 2010 – September 2010

The Art of David Hockney from the collection of Robert Reinsager

OTHER

August 6,

Wedding rehearsal in Japanese Garden

August 7,

Wedding in Japanese Garden

August 11,

Meeting in Music Room

August 12,

Support Foundation Meeting
Friends of the Muscatine Art Center Meeting
Muscatine Branching Out Board Meeting

August 14,

Meeting in Music Room

August 18,

Group meeting/Civil War

August 19,

Teacher's Orientation
Board of Trustees Meeting

August 20,

Wedding rehearsal in Japanese Garden

August 21,

Wedding in Japanese Garden

August 27,

Wedding rehearsal in Japanese Garden

August 28,

Wedding in Japanese Garden

ACQUISITIONS

Muscatine County Iowa Special Edition Winchester Rifle, 2001 prototype – gift of David McGowan

Respectfully submitted,

Barbara C. Christensen
Director